Licensing Authority's Proposed Amendments

Amendment to the Operating Schedule

Live music & Recorded music: Monday to Thursday, 08:00 - 23:00, Friday to Saturday 08:00 - 01:30, Sunday 08:00 – 23:30

Late night refreshment (indoors): Monday to Thursday, 23:00 - 23:30, Friday to Saturday 23:00 – 02:00, Sunday, 08:00 – 00:00

The supply of alcohol (on and off the premises): Monday to Thursday, 08:00 - 23:00, Friday to Saturday 23:00 - 02:00, Sunday 08:00 – 23:30

Opening Hours: Monday to Thursday, 08:00 - 23:30, Friday to Saturday 23:00 - 02:15, Sunday 08:00 – 00:00

Proposed Annex Two Conditions

The prevention of crime and disorder

1. The premises shall operate and maintain a digital colour CCTV system. The CCTV system shall continually record whilst the premises are open for licensable activities, and all recordings shall be kept for 31 days. The CCTV system shall also display the correct date and time on any recordings.

2. The CCTV system shall be capable of capturing clear images of all patrons entering and exiting the premises. Additional CCTV cameras shall cover all publicly accessible internal areas as outlined on the premises plan. A further CCTV camera shall be installed to monitor the immediate frontage of the premises on Edgware Road. A notice stating that CCTV is in operation shall be clearly and prominently displayed at the entrance and inside the premises.

3. CCTV footage shall be made available for immediate viewing upon request by the Police or any authorised officers from Brent Council, by a member of staff conversant with the operation of the CCTV system. CCTV footage shall also be provided to the Police and any authorised Officers from Brent Council, in a readily accessible format on removable media (I.e., USB, hard drive, CD etc..) or via digital transfer within 24 hours of request.

4. The Premises licence holder, DPS, or appointed manager shall inspect and test that the CCTV is operational and working correctly on a weekly basis. A signed and dated record of the CCTV examination and any findings shall be kept on the premises and made available to the police and authorised officers of the Local Authority on request.

5. All Staff shall be trained (and shall undergo refresher training every 12 months) in respect of the CCTV operation, maintaining the incident log, the challenge 25 policy, prevention of proxy sales, signs of intoxication, premises licence conditions, the four licensing objectives, and dealing with refusal of sales and any subsequent

confrontational behaviour from customers. All training records shall be made available for inspection by authorised officers of Brent Council and the Police.

6. The DPS shall produce a written list of all staff members who are trained and authorised to sell alcohol on behalf of the DPS. This list shall include each staff member's name, signature, and the date of authorisation. The list shall be made available upon request to the Police or authorised officers from Brent Council.

7. An up-to-date incident log shall be kept and maintained at the premises which shall record the following:

a. any incidents of crime and disorder.
b. any ejections from the premises or any instances where entry was refused.
c. any drugs or offensive weapons found
d. any refused sale of alcohol.
e. any complaints received.
f. any faults in the CCTV system.
g. any visit by a relevant authority or emergency service.

Any entries into the log shall be made within 2 hours of any incident and shall contain the time/date of the incident, the nature of the incident, a description of the people involved, the action taken and details of the person responsible for the management of the premises at the time of the incident. The incident log shall be available for inspection upon request by an authorised officer of Brent Council or the Police

8. On Fridays and Saturdays, a minimum of three door supervisors shall be on duty from 21:00 until close, unless the premises closes before 00:00. At least two door supervisors shall be positioned at the entrance to monitor both the entrance and the external smoking area, with the third door supervisor patrolling the internal areas of the premises.

9. After 21:00 on Fridays and Saturdays, unless the premises closes before 00:00, all persons seeking entry to the premises shall be subject to a search by door supervisors, which shall include, as a minimum, a pat-down search and bag search. Any person refusing to submit to a search shall be refused entry. Where any unlawful item is found, the Police shall be notified as soon as practicable and the incident shall be recorded in the incident log.

10. A written search policy to prevent patrons from bringing prohibited drugs, weapons, or other unlawful items onto the premises shall be implemented. A copy of this search policy shall be available upon request by Police and authorised officers from Brent Council.

11. When SIA supervisors are employed, the following requirements shall be met:

a. They shall wear clothing that makes them clearly and easily identifiable
b. They shall remain on duty until customers have dispersed from the immediate vicinity of the premises
c. A register shall be maintained for each shift, recording the full name, date of birth, SIA licence number, employer, and booking on/off times of all supervisors. The

register shall be made available for inspection upon request by the Police or authorised officers of Brent Council.

12. A notice shall be prominently displayed at the entrance to the premises informing patrons that the premises reserves the right to conduct searches upon entry and operates a "No Weapons Policy" and a "No Drugs Policy".

13. All alcohol and soft drinks shall be served in plastic or toughened glasses when the premises is open to the public on Friday and Saturday after 21:00.

14. No entry or re-entry to the premises shall be permitted after 01:00 on Fridays and Saturdays.

15. Nudity, striptease and other entertainment of an adult nature shall not be permitted on the premises.

16. After 21:00 on Fridays and Saturdays, unless the premises closes before 00:00, a nominated manager and a minimum of two additional bar staff shall be present at the premises until closing.

Public safety

17. The total number of people permitted on the premises including staff and performers shall not exceed 100.

The prevention of public nuisance

18. Alcohol sold for consumption on the premises shall only be consumed within the internal areas outlined on the premises plan. No vessels containing alcohol shall be taken outside into the designated smoking area. A notice reminding customers of this shall be prominently displayed at the exit.

19. After 21:00 on Fridays and Saturdays, unless the premises closes before 00:00, any customer temporarily leaving the premises for the purpose of smoking shall use the designated smoking area located outside the premises on Edgware Road and enclosed by suitable barriers. No more than five (5) customers shall be permitted within the designated smoking area at any one time. The smoking area shall be closed to patrons after 01:00 and no re-entry to the premises shall be permitted thereafter. The designated smoking area shall be supervised by SIA staff at all times.

20. Management, the DPS, SIA staff, or a nominated member of staff shall supervise the dispersal of patrons after 01:00 to ensure that customers leave the premises and the immediate vicinity safely, quietly, and in a manner that causes minimal disturbance to neighbours.

21. Clear and legible notices shall be prominently displayed requesting patrons to respect the needs of residents when leaving the premises and when using the external smoking area.

22. Ingress and egress notwithstanding, all doors and windows shall remain closed after 23:00.

23. On Fridays and Saturdays, following the cessation of live or recorded music, the house lights shall be raised, and patrons shall be encouraged to disperse from the premises in a gradual and orderly manner during the final 30 minutes of trading.

24. A telephone number shall be made available to be used by residents in relation to any complaint of noise resulting from the premises. Staff shall ensure that all complaints made by residents, and any action taken, are recorded within the incident log.

The protection of children form harm

25. A Challenge 25 proof of age scheme shall be operated at the premises where the only acceptable forms of identification are recognised photographic identification cards, such as a driving licence, passport, or proof of age card with the PASS Hologram. A Challenge 25 notice shall be conspicuously displayed at the point of sale.

26. No children under 18 shall be admitted unless accompanied by a responsible adult.